



**WATFORD VILLAGE HALL COMMITTEE  
ANNUAL GENERAL MEETING 2023**

**MINUTES**

**Venue:** Watford Village Hall 19.00  
08 MAY 2022

**In attendance:** Howard Gilbert (HG) (Chair), John Brooks (JoB) (Vice-Chair), Geoff Dent (GD) (Treasurer), Linda Ariss (LA) (Bookings Secretary), Janine Brooks (JaB) (Secretary), Pat Gilbert (PG).

**Apologies:** Alan Haywood (AH).

**Attendees:** Gordon Sutcliffe Juliet Farrington

**Opening Procedures**

- 1.1 Apologies were received from Mr Alan Haywood.
- 1.2 Minutes from the AGM held on 25 April 2022, minutes accepted as accurate.
- 1.3 Matters arising, not on the agenda: None

**Chair's Report**

- 2.1 Howard Gilbert read a short report, outlining a successful past year. The Trustees had organised three events, all had been well attended and enjoyed by members of the village and guests. Several items of refurbishment had been completed and the Hall was in excellent repair and decoration. The facilities were good.
- 2.2 Matters arising from the Vice-Chair's Report: None

**Treasurer's Report**

- 3.1 The Treasurer, Geoff Dent, presented a report of the financial position of the Village Hall Charity. This showed a strong financial position. Income from hirers had been good with over 200 external bookings during 2022/23. Several major projects had been financed, including maintenance of Watford Green; resurfacing of the Hall car park; upgrading of all light fittings to LED and replacing all carpet flooring in the building. At March 31<sup>st</sup>. 2023 funds were £14,015.81. A payment of £3,240 to 'grange groundworks' for work carried out in the car park during 2022 remained to be paid. The accounts have been ratified by an independent Chartered Accountant, Dr Oakland.
- 3.2 Matters arising from the Treasurer's Report: A question of clarification was raised by an attendee regarding the final funds and if the payment to Grange Groundworks had been included in the funds as at 31 March 2023. The Treasurer confirmed that this payment was not included in the funds as at 31 March 2023.

**Election of Officers and Members:**

4.1 All current Trustees stood down, as is the requirement of the Constitution. Dr Brooks, Mr Brooks, Pat Gilbert and Linda Ariss stated they did not wish to continue as Trustees.

4.2 Juliet Farrington and Gordon Sutcliffe expressed their willingness to be Trustees. Both Geoff Dent and Howard Gilbert offered to remain as Trustees for a period. John Gerks, who had expressed his willingness to become a Trustee arrived late to confirm this. Peter Incley had also expressed an interest in standing as a Trustee.

Geoff Dent agreed to undertake to update the Charity Commission details of Trustees for the Village Hall.

**Any Other Business**

None.

**Date of Next Meeting: To be agreed upon by the new Trustees.**

The meeting closed at 19.30.

DRAFT